



MUSLIM SCHOOL OADBY

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| Classes held at: | Masjid-al-Ameen Oadby Central Mosque, Oadby Community Centre Sandhurst Street, Oadby, Leicester, LE2 5AR. |
| Admissions/Principal: | Mr Zubeir Hassam 07834 813 971 |
| Email: | info@muslimschooloadby.co.uk |
| Website: | www.muslimschooloadby.co.uk |

Registered Charity Number: 1171280

4th January – 18th Rabiul Akhir 1439 - Newsletter 5

Dear Parents,

We Hope and pray you are having a nice holiday, Insha Allah Madressah will start on Tuesday 8th January ,Classroom changes to affect Mu'allimah Nawal / Nazha and Zainub - your child will be advised accordingly

Fees & data Collection Form

Your child will be given a reusable envelope on the first day back at Madressah which will contain a fee invoice for this term's fees and a data collection form to ensure we have all of your updated details for our records. Could we please ask you to

1. Fees

- a. Please note: correction to the fees from last newsletter and should be **£100** for the term and not **£110**;
- b. Please pay fees for this term by the 15th January ideally online to benefit from the cheaper fees of **£100** for the term. Note: You can also pay the fees directly into our bank on The Parade in Oadby to benefit from these cheaper fees (please ensure you use your Student ID number as a reference to help us to allocate your payment to your account). Alternatively, you can pay the slightly higher fees of **£105** by cheque or cash and this additional **£5** premium will be allocated to our Student Bursary Fund to help provide an Islamic education with our Madressah to those students whose parents have difficulty in paying the fees. Note: all payments received after 15th January **WITHOUT EXCEPTION** will incur an additional £5 penalty that will also be allocated to our student bursary fund. Please do not pay late.
- c. Please mark on the reusable envelope provided your method of payment remembering to include your cheque or cash if necessary;
- d. Please keep this fee invoice for your records. Note: the Madressah has taken the decision not to issue receipts for fees paid to reduce the administration burden on our volunteers unless you specifically request a receipt in writing;

2. Data Collection Form:

- a. Check **ALL Boxes** in the Data Collection Form to ensure all details are correct. Please cross out any incorrect details and amend where necessary;
- b. Please tick all the boxes near the bottom of the form to agree to all Madressah Policies, which are available on our website (www.muslimschooloadby.co.uk). Your child cannot attend Madressah without acceptance of these policies;
- c. Please ensure you sign and date this form;
- d. Please **return** this Data Collection Form in the reusable envelope as soon as possible.

3. Reusable Envelope

- a. Please **tick the boxes on the envelope** with your method of payment remembering to include cheque or cash if necessary;
- b. Please include the data collection form with any amendments and **remembering to agree to policies, sign and date**;
- c. Please return the envelope completed as above as soon as possible but **no later than 15th January** in order to avoid a £5 penalty.

Muslim School Oadby – Dedicated to Educate the Ummah