

Parent Privacy Notice

1. Overview

1.1 This Notice explains how we will collect and use your personal data.

1.2 Muslim School Oadby is the data controller for personal data that we process about you.

1.3 Throughout this Notice, "School" "we", "our", and "us" and refers to Muslim School Oadby. "you" and "your" refers to those who have parental responsibility for anyone expressing an interest in becoming a student at Muslim School Oadby (both prior to and at formal application stage), together with those who later become a registered student.

1.4 Until 24 May 2018 we shall process your personal data in accordance with the Data Protection Act 1998 (or DPA for short). From 25 May 2018, we shall process your personal data in accordance with the General Data Protection Regulations 2018 (or GDPR for short). This Notice complies with requirements under both DPA and GDPR.

1.5 If there is anything you are unclear about, please contact our Data Protection Officer, who shall be happy to answer any queries you may have concerning this Notice or the way in which we process your personal data. The Data Protection Officer's contact details are provided at the end of this Notice.

2. Where does the School get your personal data from?

2.1 We obtain personal data about you from the following sources:

- from you when you register as a parent or guardian of a student with us

3. The purposes for which we process your personal data and the lawful basis for that processing

3.1 We process your personal data for the administration of your child(ren)s position as a student with us, including the use of our services such as, attendance monitoring, payment of fees and issuing reports cards and exam results.

3.2 The lawful basis for this processing is 'Legal obligation' under article 6(1)(C) of the General Data Protection Regulations 2018

4. Who might we share your data with?

4.1 The School will not share your personal data with third parties subject to 4.2 below.

4.2 The School may share your data with other professional bodies for legal reasons such as the emergency services.

5. Your rights as a data subject

Parent Privacy Notice

5.1 We thought it would be helpful to set out your rights under GDPR. You have the right to:

- withdraw consent where that is the legal basis of our processing;
- access your personal data that we process;
- rectify inaccuracies in personal data that we hold about you;
- have your data erased once we no longer have a legal basis for holding it
- restrict the processing in certain ways;
- obtain a copy of your data in a commonly used electronic form; and
- object to certain processing of your personal data by us.

5.2 Please see <https://ico.org.uk/> for further information on the above rights. You may also contact the School's Data Protection Officer for further information.

6. Further Information

6.1 If you have any concerns with regard to the way your personal data is being processed or have a query with regard to this Notice, please contact our Data Protection Officer:

Mr Faizal Ahamed

Muslim School Oadby, Sandhurst Street, Oadby, LE2 5AR

Telephone: 07909 177271

E-mail: Faizal.Ahamed@Muslimschooloadby.co.uk